



CITY OF VERO BEACH, FLORIDA
Planning and Development Department

1053 20th Place
Vero Beach, Florida 32960
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planning@covb.org

TREE REMOVAL/RELOCATION PERMIT APPLICATION

DATE _____ **APPLICATION #** _____

PROPERTY ADDRESS _____

PROJECT NAME _____

PROPERTY OWNER _____

APPLICANT _____

APPLICANT TELEPHONE NUMBER _____

SITE PLAN APPLICATION _____

**PROTECTED TREES AND PALMS: NUMBER, SPECIE, DIAMETER, AND
CONDITION** _____

**SPECIMEN TREES: NUMBER, SPECIE, DIAMETER, AND
CONDITION** _____

This permit application shall be submitted to the Planning and Development Department together with all required supporting materials and a nonrefundable application fee. If the tree or palm removal is in conjunction with a site plan or other development approval, the permit application shall be submitted with the site plan or development application. No tree or palm shall be removed unless it meets at least one or more of the seven criteria for tree removal.

The application shall include the following attached information:

1. Reasons for removal of each tree or palm based on one or more of the tree removal criteria on the next page.
2. Description of efforts and options the applicant has considered and evaluated to preserve the tree or palm through relocation or through alteration of any proposed structure or site improvement design or location, if applicable.

3. Proposed mitigation for trees or palms to be removed, if required by Section 72.43 of the City Code.
4. Two (2) copies of an accurate and legible tree location plan provided on minimum 8½-inch by 11-inch and maximum 24-inch by 36-inch paper specifying the following information:
 - a. Indicate the location, specie, and diameter at breast height (DBH) of the tree or palm proposed to be removed or relocated on or off-site. DBH is defined as:
 - (a) Single trunk: The diameter of the trunk measured at 4.5 feet above the soil line.
 - (b) Multiple trunks above the soil line and below 4.5 feet above the soil line: The diameter of the trunk measured at the narrowest point below the lowest fork.
 - (c) Multiple trunks at the soil line: The totaled diameter of the two largest trunks measured at 4.5 feet above the soil line.
 - (d) Combination of (b) and (c): The totaled diameter measured as applicable for such combination.
 - b. The proposed location, common or scientific name, and DBH for the relocated or replacement tree and the height of each relocated or replacement palm;
 - c. The location of existing and proposed improvements, including, but not limited to, structures, paving, utility easements, power lines, and stormwater retention and detention areas.
5. Written determination and report of a certified arborist for any tree to be removed because it is dead, beyond recovery, or at the end of its lifecycle, whenever such determination and report are deemed necessary by the Planning Director because the condition of the tree or the cause of such condition cannot be readily determined without the professional services of a certified arborist. The professional services of a certified arborist and all supporting materials, inspections, and reports shall be provided by the applicant at the applicant's expense.

The Planning Director may waive or modify any of the above permit application requirements that are deemed unnecessary due to the nature and scope of the proposed tree or removal. If the proposed tree removal is tied to an approved landscape plan or site plan, the information provided in the approved landscape or site plan may be used to fulfill some or all of the above application requirements, if approved by the Planning Director.

Please consult the City of Vero Beach Landscaping and Tree Protection Ordinance (Chapter 72 of Vero Beach Code) for tree removal requirement details.

Criteria for Tree Removal/Relocation (Section 72.42 (d))

- (1) The tree or palm is in a hazardous or unsafe condition.
- (2) The location or condition of the tree or palm creates a danger of causing disruption to public utilities or services.
- (3) The tree or palm is dead or beyond recovery due to disease, infection, infestation, damage, or other condition from natural causes.

- (4) The age of the palm or tree is at 80 percent or more of the average lifecycle for its species as supported by the written findings of a certified arborist.
- (5) The tree or palm is within a power line right-of-way or easement and cannot be properly pruned.
- (6) The tree or palm, including but not limited to its root system, is causing damage to a structure or site improvements used for vehicular traffic or utilities.
- (7) The tree or palm is located on that portion of the site where structural or other construction or site development is proposed; or, the proposed improvements are located within the protection zone for the tree or palm as calculated in Section 72.45 (1.25 times the DBH of tree or palm or 5 feet whichever is greater) and a certified arborist or the public works director has determined that the chances of the tree's or palm's survival due to the proximity of proposed site improvements is very unlikely. Such tree or palm location inordinately burdens, restricts, or limits the reasonable use of the property and the applicant has made every reasonable effort to the maximum extent practicable to preserve the tree or palm through its relocation or through alteration of the design or location of the structure or other site improvement. For purposes of this subsection "reasonable use" of the property includes existing and reasonably foreseeable non-speculative land uses permitted by the land development regulations of the city that are suitable for the subject property and compatible with adjacent land uses.

I have read the Landscaping and Tree Protection Ordinance of the City of Vero Beach, and hereby request a permit to remove the tree(s) on the property as described above.

Property Owner Signature Date

Applicant Signature Date

Please print name

Please print name

Application fee: \$20.00 per tree or palm to be removed (no site plan approval)
\$50.00 (as part of site plan approval)

Application Fee: _____